



Board of Directors Meeting Minutes

January 6, 2022 • 6 – 8pm

Zoom Call

Present at meeting:

Board Members: Roger (President), Kirsten Lindquist (Treasurer), Pamela Lee (Secretary), Thomas Wehland, , Laura Jones, Alexandra Profant

Absent Board Members: Humnath Panta

Co-op Employees: Sean Nolan, Kiya Villarreal, Red Ferrington

Member-owners: Kathleen Pelly, Mitch

1. **Welcome**

The meeting was called to order at 6:02 by Roger and introductions were made.

2. **Agenda Review and Approval**

Agenda approved by consensus.

3. **Approve December 2, 2021, Board Minutes**

<p>Motion: Approve the December 2, 2021, board minutes. Approved by consensus.</p>

4. **Member Comment Period**

- Kirsten – I had a longtime wine customer wish that members could have had input on the change to member benefits.

5. **Board Correspondence**

- A member sent in a letter expressing disappointment with the new member benefits.
- A member doesn't like getting asked to round up.

6. **Employee Guest Speaker - Red Ferrington**

- Red - this is my favorite fulltime job; from all the jobs I've worked over 40 years. I work with great people here. I'll be honest that I don't know exactly what the board does. One issue of concern that members complain about is non-Co-op shoppers using the Co-op parking lot while shopping elsewhere.
 - o Kathleen – this has been an issue since the 1980s.
- Red – I'm not fully sure what the board does or is responsible for.
 - o Kirsten – The Co-op has a triple bottom line, which the board keeps an eye on. This includes, social and environmental and financially. We are also the boss of the General Manager. While the board can't make decisions regarding operations, we can listen and make sure staff hear concerns.
 - o Sean – Kirsten and I have been working on a document that explains to staff the function of the board.

7. **Plastic Ban Petition**

- Laura – I have some concerns about this bill, especially where the burden lies with implementation.
- Kiya – Recology is a supporter of this. The bill has a very layered approach as far as phasing in changes.

<p>Motion: Approve the board supporting the plastic ban petition.</p>
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<p>Motion by Kirsten, 2nd from Pamela, motion passes (4/0/2), Laura and Alexandra abstain.</p>

8. Financial Bottom Line – reported by Barney

P6 and Q2 are in the process of being adjusted due to an error found in the inventory at the end of P6. The issue wasn't from the actual counting, but from an easy to fix spreadsheet issue. This will increase the margin for P6, leading to an increase of income for Q2. P7 was great with 30 days cash on hand. We had great sales in P8 and P9 over the holidays.

9. Quarterly Strategic Plan Update

- The board reviewed the latest Strategic Plan Update.
- Sean - We continue to make progress on our strategic plan.

10. Draft Board Budget

- The board reviewed a draft budget for board related expenses.

Motion: Adopt the board FY23 budget as presented.

Motion by Thomas, 2nd from Pamela, motion passes (6/0/0).

11. Board Retreat

- Pamela – I thought the Annual Member Meeting on Zoom went well. I liked the breakout sessions. I think we shouldn't miss the opportunity to connect with each other. I would be happy to do a Zoom retreat.
- Kirsten – I would like to wait and meet outside when people feel safe and comfortable to do so. In lieu of a retreat at this time, perhaps we could invite members of the management team to take turns attending board meetings.
- Sean – I agree with Pamela and Kirsten. A Zoom retreat won't be as good as in person, but if we do a Zoom retreat, we know that we will have a retreat and be able to book a facilitator.
- Alexandra – it would be great if we could hold a hybrid retreat where some folks are on Zoom and others are in a meeting room.

ACTION: Pamela will check in with Bobbie to see if she's able to do a hybrid event and see what her availability is in April.

12. GM Report – reported by Sean

- Holidays went really well.
- There is a new Co-op wine podcast called the Wine Aisle that Kirsten hosts.
- The increase year over year for Seeds for Change was great.

11. Member Comment

- Emily – I used my new member discount this week and really enjoyed seeing such a big savings in one shopping trip.
- Kiya – I love the 20% off sandwiches for members this month. I'm happy to see a spotlight discount on a popular item.
- Alexandra – I love seeing the native strawberry plants out front of the Eureka store.

12. New Business (items for next agenda):

- Board Retreat

Consensus reached to adjourn the January 6, 2022, meeting at 7:42pm and move into Executive Session.

Minutes by Emily Walter.

**North Coast Co-op
Board of Directors Executive Session Minutes
January 6, 2022**

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Board Members: Roger (President), Kirsten Lindquist (Treasurer), Pamela Lee (Secretary), Thomas Wehland, , Laura Jones, Alexandra Profant

Absent Board Members: Humnath Panta

Co-op Employees: Sean Nolan

No reportable action taken.

Executive Session ended at 8:48pm.