



Board of Directors Meeting Minutes

February 4, 2021 • 6 – 8pm

Zoom Call

Present at meeting:

Board Members: Roger (President), Leah Stamper (Vice President), Kirsten Lindquist (Treasurer), Ahmed Foggie (Secretary), Laura Wright, Thomas Wehland, Pamela Lee

Absent Board Members:

Co-op Employees: Emily Walter, Sean Nolan, Kiya Villarreal, Barney Doyle, Mara Segal

Member-owners: Lee Dedini, Kathleen Pelly, David Dahler, Diane Ryerson, Daniel Chandler, Brenda Harper

1. **Welcome**

The meeting was called to order at 6:02pm by Roger.

2. **Agenda Review and Approval**

Agenda approved by consensus.

3. **Member Comment Period**

- There was a brief discussion about how cashiers are able assist customers with bagging, especially with personal bags.
- Diane/Daniel – we discussed refrigerants at the January EAC meeting and were pleased with the Co-ops reception of our discussion.
- Dan Chandler – also interested in refrigerants. Happy that Kiya is researching this topic.
- David – concerned about the lack of member participation.

4. **Board Correspondence**

None

5. **Consent Calendar**

Motion: Approve the February 4, 2021 consent calendar.

- a) Approve January 7, 2021 board minutes
 - b) Postpone holding Member Action Committee meetings until there can be in person meetings. MAC meetings will be held upon request by a member of direction of the board to discuss specific topic/s.
- Approved by consensus.

6. **Financial Bottom Line** – reported by Barney

The Co-op is in a very good financial position due to income from a PPP loan. Everything is aligned to have the annual audit completed this spring.

7. **Review Updated Strategic Plan**

An updated strategic plan and tracking system was introduced by Sean and discussed by the board. The updated version is basically the same as the original but with less detail of how it will be implemented. We are nearing starting the third year of the current 5-year Strategic Plan FY20-FY24. Because there have been delays in implementing the plan and now with the presented updated version, the board decided to change the time frame of the revised strategic plan to be calendar years 2021-2025. This will allow management additional time to implement the plan.

Motion: Accept the revised strategic plan and revised timeline of 2021-2025.

Motion by Kirsten, 2nd from Thomas, motion passes (7/0/0).

8. Board Committee Chairs

The board reviewed and confirmed chairs for all board committees.

Member Action Committee - Roger
Earth Action Committee – Laura Wright
Nominating Committee – Thomas Wehland
Policies and Procedures Committee – Ahmed Foggie

9. 2021 Board and Management Team Retreat

The board discussed that they are eager to meet for a retreat but would like to wait to set a date until they feel more comfortable with scheduling an in-person retreat.

10. GM Report

Sean answered questions pertaining to the GM Report.

- The Co-op is renting a food digester to compost Co-op compost materials. This rental fee is the same as we currently pay the Worm Guy, but with our own composter the Co-op will keep the compost.
- The Co-op continues to work with local businesses and politicians to fix current CRV issues. This topic is being discussed in-depth at the monthly Earth Action Committee.

11. Reserved for Removed Consent Agenda Items

None

12. Member Comment

- David – wants to see that we distribute the updated strategic plan to the membership.
- Brenda – would like to see better in store communication.
- Mara – staff would like to see managers on the floor more often. It would be helpful for employees to get a flow chart that describes the new manager positions and their duties.

13. New Business (items for next agenda):

- Board and Management Retreat Update

Consensus reached to adjourn the February 4, 2021 meeting at 7:59pm and move into Executive Session.

Minutes by Emily Walter

North Coast Co-op Board of Directors Executive Session Minutes February 4, 2021

Present at meeting:

Board Members: Roger (President), Leah Stamper (Vice President), Kirsten Lindquist (Treasurer), Ahmed Foggie (Secretary), Laura Wright, Thomas Wehland, Pamela Lee

Absent Board Members:

Approved Guests: Sean Nolan

No reportable action taken.

Executive session ended at 8:26pm.

Reported by Ahmed Foggie