



## Board of Directors Meeting Minutes

July 1, 2021 • 6 – 8pm

Zoom Call

### Present at meeting:

**Board Members:** Roger (President), Kirsten Lindquist (Treasurer), Pamela Lee (Secretary), Thomas Wehland, Laura Wright,

**Absent Board Members:** Leah Stamper (Vice President)

**Co-op Employees:** Emily Walter, Sean Nolan, Barney Doyle

**Member-owners:** Kathleen Pelly

### 1. **Welcome**

The meeting was called to order at 6:03pm by Roger.

### 2. **Agenda Review and Approval**

Agenda approved by consensus.

### 3. **Member Comment Period**

- Kathleen – so wonderful to have the hot bar and salad bar open in Eureka again.
- Kudos to the staff in Arcata through the COVID transition.
- Sean – a member gave feedback that they are happy with the return of the Co-op News.

### 4. **Board Correspondence**

None

### 5. **Employee Guest Speaker** – reported by

None

### 6. **Approve the June 3, 2021, Board Minutes**

<p><b>Motion:</b> Approve the June 3, 2021, board minutes. Approved by consensus.</p>
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### 7. **Financial Bottom Line** – reported by Barney

Started the fiscal year with a profitable first period. \$60k profit in P1 and P2 is looking good as well.

### 8. **Nominating Cmt. Recommendation to the Board: Annual Fee Bylaw Proposal** – reported by Kirsten

Since the last Nominating Committee meeting, I've met with Sean and have an update from our meeting. In all, it seems that if the members passed a fee by vote this fall it would be difficult to implement. Meaning, implementation could become messy, which could lead to some negative customer experiences. Also, members who vote against the measure could be left upset, and customers could be lost. I don't believe we want to lose customers over this. Maybe instead of an annual fee we should be exploring increasing the membership fee.

- Sean – an annual fee sounds conceptually great but challenging to implement. Our current operating configuration creates opportunities for errors in communication about this fee between staff and the member database. We could technically try to make it work but it's not ideal. I have concern about alienating any members.

The board agreed to not put the bylaws proposal on the ballot.

**ACTION:** Roger will find out how Ukiah collects their membership fee.

**ACTION:** Sean will email the board with his membership benefit ideas.

**9. Board and Management Retreat**

It has been decided to wait to hold the retreat until early 2022. We are looking for a qualified facilitator to lead a discussion on the role of management vs. board. The board is working on the GM annual review.

**10. GM Report**

We had our first inhouse inventory count and it went well. I want to give a shout out to Jason Davenport, our Technology Director, who came up with a great way to do the inventory. We were all surprised out how quickly inventory was completed, as well as how accurate.

**11. Member Comment**

- Pamela – I love smoothies and would like to see the Co-op offer more smoothie choices that don't include orange juice.

**12. New Business (items for next agenda):**

- Annual Meeting
- Membership Benefits
- Annual Report
- Plastics

Consensus reached to adjourn the July 1, 2021, meeting at 7:22pm and move into Executive Session.

*Minutes by Emily Walter*

**North Coast Co-op  
Board of Directors Executive Session Minutes  
July 1, 2021**

**Present at meeting:**

**Board Members:** Roger (President), Kirsten Lindquist (Treasurer), Pamela Lee (Secretary), Thomas Wehland, Laura Wright

**Absent Board Members:** Leah Stamper (Vice President)

**Approved Guests:** Sean Nolan

No reportable action taken.

Executive session ended at 8:25 p.m.

*Reported by Pamela Lee*