



AGENDA
Member Action Committee Meeting
August 14, 2019, 5:30 – 6:30 p.m.
Arcata Co-op (upstairs) – 811 I St, Arcata

Facilitator: Kiya Villarreal

Outcomes:

- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items
- Approval of draft minutes from June MAC meeting
- Create list of member survey questions
- Understanding of what to include in a member engagement plan

	What	How	Who	Minutes	Time
1	Welcome & Review	- Introductions - Check for changes to the agenda	Kiya	3	5:30-5:33
2	Approve Minutes	Ask for consensus on approval of the June 2019 minutes	Kiya	2	5:33-5:35
3	Member Comments	Members share topics not on the agenda	all	15	5:35-5:50
4	Co-op News Member Surveys	Brainstorm questions to ask the membership	Laurie	10	5:50-6:00
5	Member Engagement Plan	Discuss ideas for implementing a member engagement plan.	Margaret	20	6:00-6:20
6	Agreements	- Review consensus and decision items, including recommendations to the board - Agreement on next MAC meeting date Review agenda items for next meeting	Kiya	5	6:20-6:25
7	Roles & Responsibilities	- Call for a facilitator for next meeting - Designate who will write the MAC report	Kiya	5	6:25-6:30

Next Meeting:

- September 11, 5:30 – 6:30pm at the Arcata Store Conference Room (upstairs)