



AGENDA

Member Action Committee Meeting

March 13, 2019, 5:30 – 6:30 p.m.

Arcata Co-op (upstairs) – 811 I St, Arcata

Facilitator: Laurie Talbert

Outcomes:

- Agreements for MAC meeting: agenda items; roles and responsibilities; charted items
- Approval of draft minutes from February MAC meeting
- Understand how to streamline sale of local products
- Understanding of possible ways to increase the cooperative work environment
- Ideas to increase safety in stores
- Ideas for member driven newsletter

	What	How	Who	Minutes	Time
1	Welcome & review	- Introductions - Check for changes to the agenda	- Laurie	3	5:30-5:33
2	Approve minutes	- Ask for consensus on approval of the February 2019 minutes	- Laurie	2	5:35-5:35
3	Member comments	- Members share topics not on the agenda	- all	10	5:40-5:45
4	Streamlining sale of local products	- Discuss current system and what improvements could be made	- Emily	10	5:45-5:55
5	Cooperative work environment	- Continue discussion of how staff can be cross trained between departments	- Laurie	10	5:55-6:05
6	Safety in stores	- Continue discussion of short-term ideas to increase safety in stores	- Laurie	10	6:05-6:15
7	Member driven newsletter	- Members brainstorm how to create a member newsletter	- all	5	6:15-6:20
8	Agreements	- Review consensus and decision items, including recommendations to the board - Agreement on next MAC meeting date - Review agenda items for next meeting	- Laurie	5	6:20-6:25
9	Roles & responsibilities	- Call for a facilitator for next meeting - Designate who will write the MAC report	- Laurie	5	6:25-6:30

Next Meeting:

- April 10, 5:30 – 6:30pm at the Arcata Store Conference Room (upstairs)