



Member Action Committee (MAC)

Minutes – March 13, 2019

Ten Pin Building, Arcata

Present:

Board Members: Cheri Strong

Member-Employees: Emily Walter, Laurie Talbert, Kiya Villareal

Members: Kurt Christman

1. **Welcome:** At 5:33pm Laurie welcomed everyone.

2. Approve Minutes

Consensus to approve the February 2019 meeting minutes.

3. Member Comments

- Laurie – GMO labeling is about to change. Would MAC would like to review the Co-op GMO policy? The current policy is from 2013 and much has changed since then. Laurie is working on updating the GMO information on the website.

ACTION: Add GMO policy review to April MAC agenda.

- Kiya – employees are still confused about when meetings are.

ACTION: Emily will post the monthly meeting schedule in employee areas.

4. Streamlining Sale of Local Products – reported by Emily

I talked with Alisha about the current policy for selling local products. Department Heads oversee bringing on new local products. An optional intake form was created in the past and is on the website but not used heavily. It could use some updating. It would be a good idea to get a baseline of what our local sales are now since the new strategic plan starting FY20 has benchmarks for increasing local sales.

Recommend to the Board: Direct staff to discuss streamlining local product sales in Department Head meetings, including review and updating the local vendor application.

5. Cooperative Work Environment

This is continuation of the discussion started at the February MAC meeting.

- Cheri – plan for more auxiliary clerks.

Recommend to the Board: In an effort to make employees feel valued, engaged and able to work to their strengths, after a certain amount of employment, the Co-op should offer the opportunity to seek cross training. Direct staff to investigate ways to make this happen. Progress report due September 2019.

6. Safety in Stores

A new camera will go up soon in the Eureka parking lot. John Shelter is conducting trainings in Eureka and Arcata. The policy that employees only go out front doors for breaks, and not use backdoors, in Eureka is being enforced again.

- Laurie – there has been discussion about outside problem areas in Eureka.
- Kurt – put up more signs about “being on camera.”

7. Member Driven Newsletter

Kurt is interested in doing an online newsletter.

- Kiya – I think there should be funny cartoons. It should showcase member employee talents. I don't want it to be a lot of gossip.
- Cheri – educational articles.
- Kurt – I can create a template.

8. Agreements

Direct staff to discuss streamlining local product sales in Department Head meetings, including review and updating the local vendor application.

In an effort to make employees feel valued, engaged and able to work to their strengths, after a certain amount of employment, the Co-op should offer the opportunity to seek cross training. Direct staff to investigate ways to make this happen. Progress report due September 2019.

9. Next Agenda Items

- Review GMO Policy

10. Roles & Responsibilities

Laurie will facilitate the next MAC meeting.

Kiya will write the MAC report.

Next MAC meeting:

Wednesday, April 10, 5:30pm at the Arcata Store (upstairs).

Minutes by Emily Walter