



Board of Directors Meeting Minutes

August 17, 2021 • 6 – 8pm
Zoom Call

Present at meeting:

Board Members: Roger (President), Kirsten Lindquist (Treasurer), Pamela Lee (Secretary), Leah Stamper (Vice President), Thomas Wehland, Laura Wright

Absent Board Members:

Co-op Employees: Emily Walter, Sean Nolan, Barney Doyle, Jason Davenport

Member-owners: Kathleen Pelly, Diane Sharples

1. Welcome

The meeting was called to order at 6:01pm by Roger.

2. Agenda Review and Approval

Agenda approved by consensus.

3. Renovation Budget Proposal – reported by Sean and Barney

Sean explained and answered questions about the proposed renovation budget (Attachment A). The renovation is to address infrastructure in both locations that are in need up upgrades. Sean and Barney reviewed the finances for the proposed renovation budget. We have the cash for this project, but we plan on applying for a loan to cover the construction costs. Sean is requesting \$68,000 above projected budget for unforeseen costs.

- Diane – The scope of this project is different than what happened with the last renovation project. The components of this project are important and needed.
- Roger – I hope the Co-op is keeping in mind to not add more toxics to the store.
- Thomas – as an employee who is aware of all the upgrades the stores need, in my mind this is a conservative renovation.

Motion: Approve the proposed renovations budget of \$1.8M with an additional \$200k contingency.

Kirsten motioned, 2nd by Pamela, motion approved (7/0/0)

4. Member Comment Period

- Thanks to everyone for attending.

13. New Business (items for next agenda):

- None

Consensus reached to adjourn the August 17, 2021, meeting at 6:49pm and move into Executive Session.

Minutes by Emily Walter